

REQUEST FOR QUALIFICATIONS:
CLERK OF THE WORK SERVICES FOR RENOVATIONS TO THE POULTNEY HIGH SCHOOL

Notice is hereby given that the Poultney High School and the Rutland Southwest Supervisory Union are soliciting Qualification Statements from individuals interested in the position of Clerk of the Works for interior renovations to the Poultney High School. The project is located in Poultney, Vermont.

The project consists of interior renovations and infrastructure improvements to the high school science department. The total area to be renovated is approximately 2,300 square feet (sf). In addition to the science renovations, minor renovations will be required in the rooms below each science lab. The area below the science department will total approximately 2,300 sf as well.

The project is currently in the contract document phase (CD) and scheduled to be bid by General Contractors (GC) in early May. Construction is scheduled to start Mid-June 2009, and be completed at the end of August 2009. The estimated cost of construction is approximately \$450,000.

Interested candidates may obtain information packets containing submission requirements and description of duties by contacting TruexCullins (Architect) at 802-658-2775.

Seven (7) copies of completed Qualification Statements addressed to: Thomas Gallagher, Superintendent for Rutland Southwest Supervisory Union, must be received no later than 2:00 PM, April 16, 2009 at the offices of Rutland Southwest Supervisory Union, 168 York Street, Poultney, VT 05764. One (1) additional copy (or PDF of the same) should be addressed to Matthew Wheaton, Project Manager, TruexCullins, 209 Battery Street, Burlington, VT 05401 and must be received by the same deadline.

Written questions only concerning the RFQ may be directed to Matthew Wheaton, Project Manager, TruexCullins, (address above), Fax 802-658-6495, or preferably email at mwheaton@truexcullins.com.

Based on the evaluation of the qualification statements, a short list of candidates for Clerks of the Works will be selected for interviews (from April 27 through May 01, 2009). Final selection of Clerk of the Works will be made by May 06 and announced shortly thereafter.