



POULTNEY HIGH/MIDDLE SCHOOL  
Poultney, Vermont

**CO-CURRICULAR CONTRACT 20\_\_-20\_\_**

The Poultney School Board considers student participation in school sponsored co-curricular programs, at the high school or middle school, to be an integral part of our total educational program. We also believe that student participation in all interscholastic athletic teams, the drama program, student government and all clubs is a privilege that carries with it special responsibilities to the school, club or teammates, the PHS student body, and the community as a whole.

The following set of co-curricular participation expectations are designed to:

1. Maintain the educational integrity of PHS programs where each person contributes to the whole for the success of the group/team.
2. Prepare students for real life (e.g. living within the law and contributing to their community).
3. Ensure that students participating in co-curricular programs serve as good representatives of our school district through their character, sportsmanship, teamwork and respect for others.
4. Follow the guidelines outlined in Poultney Town Board Policy regarding drug, alcohol, and tobacco use.

I agree to honor the terms and conditions of this contract for the entire year (July 1, 20\_\_ to June 30, 20\_\_). I understand that regardless of how many seasons of interscholastic sports or number of clubs I participate in during this timeframe I am still under contract for the entire year. I accept the fact that any violation of these terms could result in disciplinary action or suspension from the team or club. I also acknowledge receiving and reading a copy of this Poultney High School Co-Curricular Contract.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

TO BE COMPLETED BY THE PARENT OR GUARDIAN 20\_\_-20\_\_ School Year

Student Name: \_\_\_\_\_ DOB: \_\_\_\_\_

Address: \_\_\_\_\_

I, (We) as parent(s)/guardian(s), understand that the school district has made available an accident insurance program in which my child may enroll and that the program is optional and limited to coverage specified in the brochure. I (We) realize that there is a possibility that a child may suffer injury, including permanent paralysis or death, as a result of participation in athletic activities and/or club events/activities.

I, (We) further understand that the school district disclaims any financial responsibility for the costs of medical treatment, hospitals, ambulances, or paramedics, etc. arising out of or by virtue of an injury to my (our) child while participating in such interscholastic competition, preparation therefore, and/or club events/activities.

My, (Our) above named child has my (our) approval to participate in interscholastic sports and/or clubs at Poultney High/Middle School. I, (We) acknowledge that before my child can participate in such school sponsored sport(s) or club(s) this consent must be executed by me (us) and filed at the school. I, (We) further understand that if my (our) child is participating in sports, the results of a physical examination indicating that my (our) child is physically fit to participate in such school sponsored activities must also be on file with the school.

"I hereby consent to the above student/athlete participating in the Poultney High/Middle School co-curricular program. This consent also includes all travel. I further consent to necessary treatment by physicians for any illness or injury resulting from participation in the co-curricular program. Lastly, we will not hold the school, its coaches/advisors, or school officials legally responsible for such injury/illness."

\_\_\_\_\_  
Printed Name of Parent/Guardian

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Parent/Guardian

\_\_\_\_\_  
Printed Name of Student

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Student

Please provide the following phone numbers in case of emergency:

Mother/Guardian

Father/Guardian

Home: \_\_\_\_\_

Home: \_\_\_\_\_

Work: \_\_\_\_\_

Work: \_\_\_\_\_

Cell: \_\_\_\_\_

Cell: \_\_\_\_\_

Physician name: \_\_\_\_\_

Phone: \_\_\_\_\_

Dentist name: \_\_\_\_\_

Phone: \_\_\_\_\_

Allergies/Medical Conditions: \_\_\_\_\_

Medications: \_\_\_\_\_

Date of last Diphtheria/Tetanus immunization: \_\_\_\_\_

I wish to affirm that a family health and accident insurance policy is currently in effect with:

Name of Insurance Company: \_\_\_\_\_

Policy Number: \_\_\_\_\_

And is considered sufficient coverage for: \_\_\_\_\_

Name of Student

\_\_\_\_\_  
Signature of Parent/Guardian

\_\_\_\_\_  
Date

## **ACADEMIC ELIGIBILITY**

A student must be a full time student carrying four credits a semester unless he/she is a senior. Seniors must be a full time student/athlete earning a minimum of 3 credits each semester. Exceptions to this rule must be approved and validated by the Principal.

Eligibility is determined as follows:

Term 1 grades determine Term 2 eligibility

Term 2 grades determine Term 3 eligibility

Term 3 grades determine Term 4 eligibility

Term 4 grades determine Term 1 eligibility for the next school year

Any student who fails two or more classes will be considered ineligible. Students who fail one course and have an overall average below 70.0 are also considered ineligible. Eligible students must be earning a minimum of three (3) credits with an overall 70.0 average or better. Academic eligibility will be determined five days after the close of each term. The student will be ineligible on the 6<sup>th</sup> day.

If a student's "incomplete" grade becomes a failing grade, he/she is rendered ineligible for four weeks from this point. This should be determined within ten (10) school days from the end of the term. The student will be ineligible on the eleventh (11) day.

A student may substitute for courses failed in the fourth term with grades of C or better earned in summer school courses approved in advance by the Principal.

If a student is ineligible, the student's grades can be reviewed for eligibility four (4) weeks after the beginning of the term of ineligibility. Students will need to request a Co-Curricular Eligibility progress review from the Guidance Director. If it is found during the review that the student is successfully passing enough subjects to be eligible, the student will be allowed to participate the remainder of the term based on the discretion of the Administration, however, if during this review the student is found to be ineligible he/she will not be allowed to participate for the remainder of the term.

## **Athletic Eligibility**

### **Vermont Principal Association (VPA) Guidelines**

- A student/athlete is ineligible if he/she has attended high school for eight (8) semesters. In calculating eligibility attendance of thirty -30- days in any secondary school will be regarded as a semester. Summer school is not included.
- A student/athlete is ineligible if he/she has accepted remuneration, gifts or donations for participation in an athletic/activity contest or has participated using an assumed name or has entered into an athletic/activity contest with a professional club or agent. A medal or pin of small extrinsic value is not illegal if presented by the sponsored organization.
- A student/athlete is ineligible if they receive compensation in any form or from any source in order that they may play on a Poultney School team.

- No player will participate in a non-school group unless authorized by the principal once he/she participates in practice or competition with a school group in a particular activity. Violation of this rule will be handled as follows: For the first infraction, a warning to the student athlete will be given and a choice of participation on one or the other team must be made. For the second infraction he/she will be dropped from the Poultney School team.
- A transfer student/athlete is eligible at once if the transfer is a result of change of address and the transfer student/athlete meets the eligibility standards using the grades they attained at their previous school for that marking period.
- Once a student/athlete has graduated from a course of study in twelfth grade, he/she is ineligible to participate in athletics except for the post-season championship lay in the senior year.
- A student/athlete is eligible to compete in all athletic events if they have not reached his/her nineteenth (19) birthday before August 1.

### **School Attendance for Co-Curricular Activities**

In order to participate in any co-curricular activity at Poultney High/Middle School, students must be in compliance with the student/athlete Attendance Policy and abide by the following conditions:

1. Students must be in school and attending classes by 9:30 A.M. and continue to attend and participate in classes for the rest of the day in order to participate in practice, game, concert, or production.
2. All exceptions must be reviewed and approved by the Athletic Director, Dean of Students, or Principal.
3. If a student/athlete is absent all day Friday and an activity is held on Saturday, the student/athlete must have written permission to participate from his/her parent and/or guardian that is addressed to the coach/advisor. The coach/advisor will then verify the excused absence with the Athletic Director/Dean of Students/Principal who will then determine eligibility for participation
4. If a student/athlete is suspended from school or serving an in-house suspension, he/she will not be allowed to participate in practice or a game that day until the suspension requirements have been completed. A written note from the Dean of Students must be presented to the coach/advisor for admission to practice, a game, or an event.

### **Physicals for Athletes**

All students participating in interscholastic athletics shall be required to have a physical examination by their own physician before participating in interscholastic athletics during the year. Participants who may experience an injury or illness will be require to verify good health and participation approval.

## **DEFINITION OF A VIOLATION**

The Poultney School Board Drug Policy states that a violation is any illegal alcohol or tobacco related incident which occurs on school premises or at school sponsored functions. This includes the purchase, use, possession, being under the influence of alcohol and/or illegal drugs, dealing in alcohol and/or illegal drugs and the possession of such devices, especially or reasonable associated with tobacco, alcohol, or illegal drug use.

As a condition of the Co-Curricular Contract any of the above violations that happen off campus will be considered violations of this contract and be subject to the appropriate consequences. A court conviction involving alcohol and/or drugs constitutes a violation of rules.

Coaches/advisors must report all violations directly to the Athletic Director, Dean of Students, or Principal and are not to handle the violations themselves. In addition, members of the faculty have the responsibility to report violations promptly to the Athletic Director, Dean of Students, or Principal. Follow-up may require the commitment of the individual(s) reporting the incident to participate in a due process hearing. During the co-curricular activity, all violations will be handled with fairness, equality and in the best interest of the student/athlete.

## **DUE PROCESS**

The consequences and due process afforded the student/athlete for violation of the rules of the Poultney High/Middle School Co-Curricular Contract shall be consistent with district wide policy for alcohol, tobacco and drug abuse, and will include the following conditions:

**PLEASE NOTE THAT THESE VIOLATIONS ARE CUMULATIVE AND ANY SUSPENSION FROM A TEAM OR CLUB WILL CARRY OVER TO THE NEXT SEASON IF THE ENTIRE SUSPENSION CANNOT BE CARRIED OUT DURING THE SEASON WHEN THE INFRACTION TOOK PLACE. (e.g. if a suspension occurs at the end of football any remaining suspension days will be assigned to the next sport played, whether that is basketball or baseball.)**

**Violation:** Sale or distribution of alcohol or drugs. Conviction of a misdemeanor or felony.

Consequences: Immediate dismissal from the team/club. There will be no practices or competition for the student/athlete.

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**Violation:** The use of tobacco in any form (smoking, chewing, or snuff), vandalism, theft, bullying and harassment of any kind.

Consequences:

First Offense:

- A. Two calendar weeks (14 days) suspension from all co-curricular activity.
- B. The student/athlete shall not be allowed to practice, perform or compete in any activity.
- C. The student/athlete shall not be allowed to dress in uniform for any games, travel to away games with the team or be associated with the team/club for any contest or activity.

Second Offense: Grades 7-12 Cumulative  
Same as above, but with a four (4) calendar week suspension from all co-curricular activities.

Third Offense: Grades 7-12 Cumulative  
Same as above, but with an immediate dismissal from all co-curricular activities for two (2) calendar years.

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**Violation: Possession or use of alcohol, drugs, or any mood altering chemicals or devises specifically or reasonably associated with alcohol or drug use.**

Consequences:

First Offense:

- A. Two calendar weeks (14 days) suspension from all co-curricular activity.
- B. The student/athlete shall not be allowed to practice, perform or compete in any activity, dress in uniform for any games, travel to away games with the team or be associated with the team for any contest or activity.
- C. The student/athlete will also be required to participate in a socially rehabilitative program according to district wide policy. Failure to meet or work toward meeting this requirement will result in immediate from participation on any other co-curricular activity, until the obligation has been met. Upon Completion of this requirement a letter or certificate of completion will be submitted to the Athletic Director, Dean of Students and Principal.

Second Offense: Grades 7-12 Cumulative  
Same as above, but with a four (4) calendar week suspension from all co-curricular activities.

Third Offense: Grades 7-12 Cumulative  
Same as above, but with an immediate dismissal from all co-curricular activities for two (2) calendar years.

**If it is discovered that a student/athlete lied about an alleged violation consequences for the violation will skip to next level of offense.**

**RIGHT TO APPEAL**

Should a student/athlete feel that extenuating circumstances existed or that he/she has been treated unfairly, then the student/athlete may appeal through the appeals process, beginning with the building administration. Appeals must be in writing.